

# Hummersknott Academy Trust



## 63 – Initial Teacher Training Policy

Review Date: June 2025

Adopted/V1	V2	V3					
July 2014	July 2017	Apr 2022					

Hummersknott Academy Trust incorporates Hummersknott Academy and Skerne Park Academy and unless otherwise stated this policy and procedure applies to all Academies equally.

## **PURPOSE**

Hummersknott Academy Trust is committed to excellence in Initial Teacher Training (ITT) and fully embraces the aim of expanding provision of placements and improving the quality of training. The Trust firmly believes that trainee teachers have much to offer and bring benefits to both staff and students.

The Trust recognises the important and integral role that ITT plays in continuing professional development, both for the trainee teachers and also for colleagues involved in delivering the training programme.

ITT also has an important role to play in recruitment and retention at the Trust, and at local, regional and national levels.

The Trust's aim is to provide a professional learning environment in which trainee teachers are afforded the opportunity to develop their professional practice, and are supported in moving towards meeting the standards for Qualified Teacher status.

## **SCOPE**

### **Partnership Arrangements**

The Hummersknott Academy Trust regularly works in close partnership with different providers such as, Durham University, Durham SCITT, Carmel College SCITT, Sunderland University, York University, Teach First and Teaching Apprenticeships. The Academy also works with other partner providers as and when appropriate. Each Higher Education Institution (HEI) has its own specific guidelines and practices. These must be adhered to whilst at the same time providing a coherent and cohesive package of ITT across the Trust.

### **Funding Arrangements**

The Trust receives a payment for each trainee it hosts. This is agreed on an annual basis as part of the Partnership Agreement and is subject to satisfactory discharge of responsibilities as required under the Agreement.

### **Detailed Arrangements**

The detailed arrangements for the effective delivery of ITT programmes will be found in the appropriate HEI Handbooks. These contain important information about roles and responsibilities, the mentoring process, creating timetables for trainees, record-keeping and documentation, lesson observation and feedback, assessment procedures, and completion of reports and profiles. Trainees will receive thorough, appropriate and personalised monitoring and support. The Trust uses the documentation from the HEI to provide guidance for Mentors and trainee teachers and makes full use of any mentor training offered by the providers.

This policy links with values 1 – Academic Excellence, 2 – Outstanding Provision, 3 – Nothing but the best for all, 4 – Taking responsibility, and 5 – Foundations for future success of Hummersknott Academy Trust's Vision and Values.

## **RESPONSIBILITY**

This policy will be reviewed and updated where necessary by the Assistant Principal Teacher Development and approved for adoption by each Academy's Curriculum and Standards Committee.

## **PUBLICISING THE POLICY**

A copy of this policy and related procedure will be available on each Academy's website and the X Drive/intranet where applicable. Staff will be advised of amendments to this policy via the Staff Bulletin/Briefing and are expected to familiarise themselves with the content.

**POLICY STATUS**

This is a non-statutory policy.